



Newcombville Elementary School Communication Plan
4220 Hwy 325
Newcombville, Nova Scotia
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IT TAKES A COMMUNITY TO RAISE A CHILD

Principal: Allan Turner
Administrative Assistant: Annette Dauphinee

VISION STATEMENT: Newcombville Elementary School promotes life-long learning and critical thinking in a safe and healthy learning environment.

MISSION STATEMENT: A collaboration among staff, students, parents, and community members will result in a balanced approach to education that will meet students' educational, social, and emotional learning needs.

Newcombville Elementary School Communication Plan 2017 - 2018

Effective home-teacher communication is essential to the success of our school. Please feel free to contact the school and check out our website which is updated regularly and contains valuable information. A partnership between home and the teaching/support staff is integral to student success. We believe that students who do well academically, socially, and emotionally will be happier and more confident as they go through the school system. When all stakeholders work together, we will have a significant positive impact on our students' personal growth and development.

Both the teaching staff at Newcombville Elementary School and our SAC (School Advisory Council) believe it is important that our school communicates regularly to parents/guardians about their children's progress. In addition, we strive to keep the school community informed of the special events occurring at our school. These events provide additional learning and cultural experiences for our students. The 2017-2018 School Communication Plan consists of four sections:

Section A. Schedule for Reports, Formal Meetings, and Parent-Teacher Conferences:

Our school year is divided into three terms. At the end of each term, students in grades primary – five will receive a report card that follows the provincial guidelines for reporting to parents on student progress. Please note, however, that there are no letter grades issued at the grade primary level. Additionally, as per new reporting guidelines introduced by the Department of Education, students in grades 1-3 will not receive a letter grade in both physical education and music for the first term. There will be two formal parent/teacher conferences during the school year. The dates for this year's Parent/Teacher Conferences, Meet The Staff Night, and report cards follow:

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- Thursday, September 21, 2017: Meet The Staff Evening (6:30 pm)
- Monday, November 27, 2017: First term report cards go home
- Thursday, November 30, 2017: Parent Teacher Conferences (12:30- 2:30 pm and 5:30- 7:30 pm)
- Tuesday, April 3, 2018: Second term report cards go home
- Thursday, April 5, 2018: Parent Teacher Conferences (12:30- 2:30 pm and 5:30- 7:30 pm)
- Friday, June 29, 2018: Third term report cards go home.

Section B. Formal and Informal Communication Methods Used Throughout the Year

In addition to the formal parent/teacher conferences indicated above, there will be several other opportunities for parents to learn about events in the school via becoming involved in or attending meetings of our school's **School Advisory Council** or our school's **Parent Teacher Association**. All of our School Advisory Council Meetings (except those dealing with specific student discipline) as well as our PTA Meetings are public meetings. The SAC will meet approximately six times throughout the school year. These meetings will usually be held at 2:30 pm. Monthly PTA Meetings are vital in organizing many special events that occur at our school. These meetings most often occur in the evening, beginning at 6:30 p.m. All SAC and PTA Meetings are advertised in advance in our weekly school newsletter and on our website. You as parents make an important contribution to your children's school success. Please consider becoming involved with our school. Our PTA is ready and waiting to take on volunteers for fundraising activities throughout the year.

Another important annual event at Newcombsville Elementary School is **Meet the Staff Evening**. The purpose of this evening is for parents to come to the school to meet the school staff and to discuss the school's and teachers' communication plans, programming at each grade level, and assessment strategies that teachers will use. This year's Meet the Teacher is **Thursday, September 21, 2017**.

Section C: Parent Communication with the School/Contact Information

Early in the year, all pertinent school contact information is given to parents. It is especially important to provide this information to parents whose children are in their first year or new to our school.

The **phone number** for Newcombsville Elementary School is **541-8230**. Our **fax number** is **541-8231**. We suggest that you continue to phone the school during the day until you reach a staff member, especially if the call is urgent, or if it is regarding a bussing or transportation issue.

Our mailing address is **4220 Highway 325, Newcombsville, NS, B4V 7W2**. You can also reach us by e-mail: nes@ssrsb.ca. You can access our school homepage at <http://newcombsville.ednet.ns.ca>.

Parents are also invited to communicate with their children's teachers via a homework agenda or by telephoning after school. We encourage parents/guardians to contact the school if they have any concerns throughout the year. Appointments can be made with teachers in addition to the formal parent/teacher visitations.

Section D: Individual School Practice

Weekly Newsletter: Each Friday during the school year, we prepare a newsletter to parents. This newsletter is e-mailed to parents and posted on our website. This newsletter outlines events for the following week, upcoming important dates, and some of the events that happened during the week at school. We also include the names of students, (selected by their teachers), to be named students of the week for demonstrating good citizenship and for following the three B's: Being Respectful, Being Responsible, and Being Safe.